

Post-Observation Conference

Use the questions below as a guide to prepare for a post-observation conference with the school's principal. Please upload and share any student work samples from the lesson to share with the principal before the post-conference meeting.

Teacher:	
Grade Level/Subject(s):	
School:	
Principal/Designee	
Name of Observer:	
Date of Post-Observation Conference:	
Date of Scheduled Classroom Observation:	
Lesson Topic/Content:	

Questions for discussion (aligned to Danielson's *Framework for Teaching*):

1. In general, how successful was this lesson? Did the students learn what you intended for them to learn? How do you know? (Danielson Framework Component 3d:Using Assessment in Instruction)
2. What do student work samples (if available) reveal about student engagement and understanding? (Danielson Framework Components 3d:Using Assessment in Instruction, Danielson Framework Component 3c: Engaging Students in Learning)
3. To what extent did your classroom procedures, student conduct, and your use of physical space contribute to student learning? (Danielson Framework Components 2c, Danielson Framework Component 2d, Danielson Framework Component 2e: Organizing Physical Space)
4. To what extent was your instructional delivery (activities, grouping of students, materials, resources, etc.) effective in this lesson? (Danielson Framework Components 2a: Creating an Environment of Respect and Rapport, 2b: Establishing a Culture for Learning, 3a: Communicating with Students, 3b: Using Questioning and Discussion Techniques, 3c: Engaging Students in Learning, 3e: Demonstrating Flexibility and Responsiveness)
5. What adjustments to your original plan (if any) did you make during the lesson? Why did you determine those adjustments were necessary? (Danielson Framework Components 3d: Using Assessment in Instruction, 3e: Demonstrating Flexibility and Responsiveness)

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6. If you had a chance to teach this lesson again to the same group of students, what would you differently? (Danielson Framework Component 4a: Reflecting on Teaching)

Teacher/Observer Commendations

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Teacher/Observer Recommendations

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